

## **Syracuse Office**

100 N. Salina Street Syracuse, NY 13202 Phone: (315) 423-5657

Fax: (315) 423-5604

## **Washington Office**

422 Cannon HOB Washington, DC 20515 Phone: (202) 225-3701

Fax: (202) 225-4042

## **Grant Assistance Request Form**

Please note: Representative Maffei's office does not have the ability to write grant applications

Grant Applicant's Information				
Name of Grant Applicant (Agency/Entity):				
Contact's name/title:				
Telephone:	Email:	Fax:		
Organization Type (Check all that apply)				
Municipality	Higher Education: Public	Housing Authority		
Joint Municipalities	Higher Education: Private	Other (please describe):		
School: Private	Non-Profit 501(c)3			
School: Public	Non-Profit without 501(c)3			
Project Information				
1. Please Provide a brief summary of your project:				

2.	2. Where will the funding be utilized? (Please be as specific as possible and list the city or town where the		
	funding will be spent.)		
3.	Why is this project a worthwhile use of taxpayer funds?		
٥.	The same project a word wine use of tangener rands.		
4.	How will this project significantly benefit our community and Central New York?		
5.	Why is federal support for this project needed?		
	Prior Federal Funding		
	s your organization received federal funding for this project or a similar project in the past? Please detail		
pm	or funding below:		
	Non-Federal Cost Share		
Mo	ost federal grants require a cost share; i.e. money spent by the city, state or organization to supplement the federal funds. Cost shares can be between 10-50% of the total cost of a project.		
Where would your organization obtain the non-federal funds?			

Community Support
Does your proposal have community support? YES NO
Please indicate individuals, groups, organizations, or local officials that support your request below:
Entity:
Contact Name:
Phone:
Entity:
Contact Name:
Phone:
Entity:
Contact Name:
Phone:
Entity:

Progress to Date				
So that we can better assess your grant needs, please check which of the following you have completed:				
Prepared proposal or grant package	Determined grant opening date			
Identified specific grant opportunities	Obtained agency grant package			
Identified where to apply (local, state, federal)	Talked to an agency grant officer			
Registered with grants.gov	Grant application pre-reviewed by agency			
Received letters of support from elected				
officials or community organizations	Submitted grant application to agency			
(please attach)				

For any questions or concerns please contact Jeremy Bennett at <u>Jeremy.Bennett@mail.house.gov</u> or at (202) 225-3701.

We request that you submit letter of support requests at least two weeks before the grant deadline.

Best of luck!